

# Contract Award

Project Name: SUSTAINABLE CROATIAN RAILWAYS IN EUROPE PROJECT

## **PROJECT MANAGER IN THE PROJECT OF THE ASSESSMENT OF PUBLIC PASSENGER TRANSPORT SERVICES BY RAIL IN CROATIA AND THE DESIGN OF THE PUBLIC SERVICE CONTRACT**

Purchaser: HŽ INFRASTRUKTURA d.o.o.  
Mihanovićeveva 12  
10000 Zagreb  
Croatia

Country: CROATIA

Project Number: **SUCRE-HZI-CS-Individual Consultant-08**

Report Period: from 5 August 2017 to 29 September 2017

Awarded Firm/Individual: Odvjetničko društvo KOŽUL I PETRINOVIĆ d.o.o.

Address: Bužanova 4, 10000 Zagreb, Croatia.

Contract signature date: 29 September 2017

Method of Procurement/Selection: Selection of Individual Consultant

Price: HRK 195,000.00 (excl. VAT)

Duration: 9 months.

Summary scope of contract:

The Project Manager will be responsible for the overall management and coordination of the Project on behalf of the Employer (HŽ Infrastruktura d.o.o. (HŽI)) and beneficiaries (Ministry of the Sea, Transport and Infrastructure (MSTI)).

The Project Manager shall carry out the following activities:

- Manage the project on a day-to-day basis,
- Organize, coordinate, supervise and follow up all project/Contract activities in a timely, efficient and transparent manner with all relevant stakeholders included in the Contract (Steering Committee, Project Coordinator, Working Group, etc.);
- Ensure that all activities are carried out according to the provisions of the Project with the selected consultant, Croatian legislation and regulations, and according to Project procedures;
- In cooperation with MSTI, on the basis of the technical elements prepared by the Consultant, participate in the preparation of the PSO Contract taking care that it is in harmony with EU *acquis communautaire* and Croatian regulations;
- Monitor contracting procedures and prepare documentation for bringing laws to confirm the PSO Contract;
- Review proposed key indicators of business activities on the basis of comparisons proposed by the Consultant and made available by the railway company;
- Coordinate and supervise administrative, technical and communication activities

necessary for successful Project implementation;

- Provide assistance and support to all relevant stakeholders and project beneficiaries in all areas related to Project implementation;
- Closely cooperate and communicate with all relevant stakeholders, and project beneficiaries in designing and implementing Project activities according to Project documents/Contract in the best way, to accomplish the maximum benefit and positive impact for Project beneficiaries;
- Provide a monthly report on the job done as well as report on project progress to MSTI and the Steering Committee;
- Be responsible for monitoring the performance of each Project component;